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JOINT HUMAN RESOURCES COMMITTEE (HBC) AGENDA

Membership:	Councillor Carter (Chairman) Councillor Smith K (Vice-Chairman)	
Councillors (EHDC)	Budden, Burns, Davies and Glass	Councillors (HBC) Branson, Lowe, Scott, Robinson and Bains

Meeting: Joint Human Resources Committee
Date: Wednesday 18 September 2019
Time: 10.00 am
Venue: Room B026 - Public Service Plaza

The business to be transacted is set out below:

David Brown
Monitoring Officer

10 September 2019

Contact Officer: Penny Milne 02392446234
Email: penny.milne@havant.gov.uk

1 Apologies for Absence

To receive and record any apologies for absence.

2 Declarations of Interests

To receive and record any declarations of interests.

3 Minutes of the last meeting

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To confirm the minutes of the meeting held on 18th June 2019.

4 Appointment of Executive Directors Roles

Reports circulated under separate cover.

5 Exclusion of the Press and Public

The Committee is asked to consider whether to pass a resolution excluding the public from the meeting during consideration of any of the items on the agenda. If members wish to do so then this could be achieved by passing the following resolution. Members are not required to pass the resolution but the Solicitor to the Council recommends this as to the item set out below.

That the public be excluded from the meeting during consideration of the item headed and numbered as below because:

it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item there would be disclosure to them of exempt information of the descriptions specified in paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 shown against the heading in question; and

in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Item 5 Appointment of Executive Directors Roles – Review
of Evidence
(Paragraphs 1 to 2)

Paragraph 1 Information relating to any individual

Paragraph 2 Information which is likely to reveal the identity of
an individual

6 Appointment of Executive Directors Roles - Review of Evidence

Reports circulated under separate cover.

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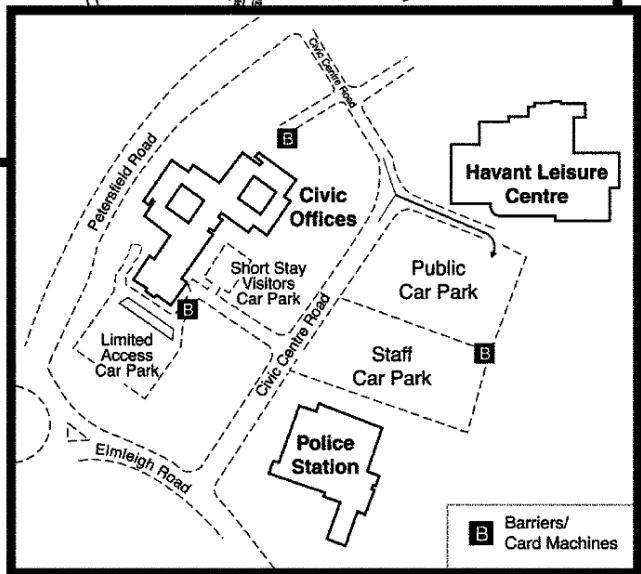
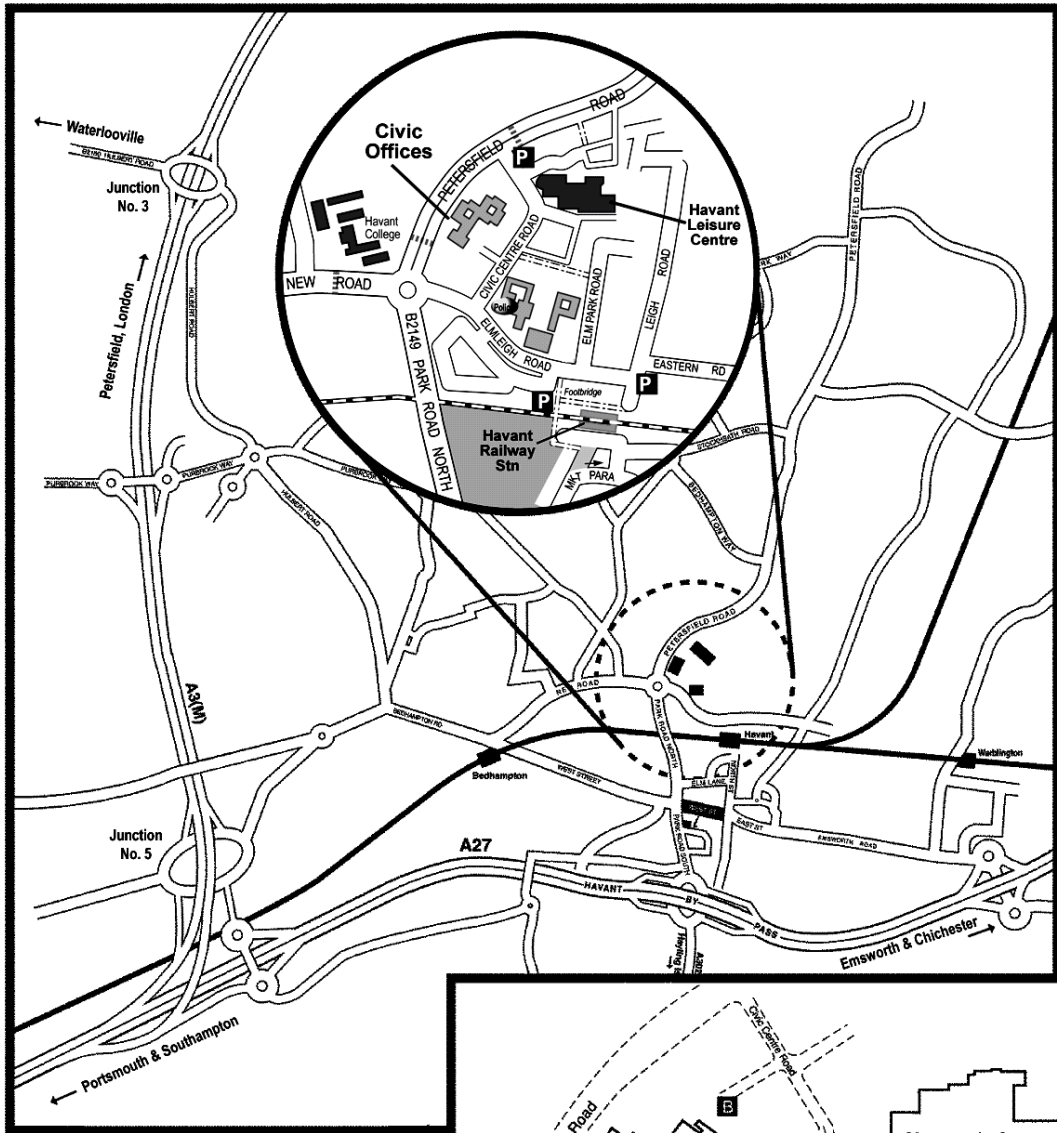
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EAST HAMPSHIRE DISTRICT COUNCIL AND HAVANT BOROUGH COUNCIL

At a meeting of the Joint Human Resources Committee held on 18 June 2019

Present

Councillor K Carter (Chairman)

East Hampshire District Council: Councillors S Burns and A Glass

Havant Borough Council: Councillors Branson, Crellin, Lowe, Scott, Smith (Vice-Chairman) and Bains (Standing Deputy)

1. CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed new members to the Committee.

He also passed his thanks to the outgoing Chairman for the previous year.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs P Davies, K Budden and Mrs G Robinson.

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. CONFIRMATION OF MINUTES

RESOLVED that the minutes of the meeting of the Joint Human Resources Committee held on 12 March 2019 be approved as a correct record.

5. MOBILE PHONE POLICY UPDATE

The Committee considered the report which provided an update to the Mobile Phone Policy. The Head of Programmes, Redesign and Quality was invited to introduce the report and answer any questions from members.

The updated policies provided further guidance for staff on the use of mobile phones with the current IT provider and in line with GDPR regulations.

During the course of the debate, members requested assurance that the use of personal devices for Council business were covered within the policy.

Members were also informed that this Policy would be cross-referenced with a suite of new updated IT policies that would be presented to the Committee at future meetings.

RESOLVED that the Committee approved the update to the mobile phone policy subject to the following inclusion:

- a) Definition of 'hand free' usage.

6. APPOINTMENT OF THE CHIEF EXECUTIVE ROLE

The Committee considered the report which set out the procedure for the appointment of the Chief Executive Role. The Head of Organisational Development was invited to introduce the report and answer any questions from members.

RESOLVED that;

- a) The Joint Human Resources Committee will act as the appointment panel for the permanent Chief Executive role;
- b) The Joint Human Resources Committee adopt the recruitment process for the Chief Executive role as set out in paragraph 3.5 of the report; and
- c) Interim arrangements for the shared Chief Executive be extended until the permanent appointment to the shared Chief Executive role has been approved at each Full Council.

7. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED that the press and public be excluded from the meeting during consideration of the following item as:

- a) It was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item there would be disclosure to them of exempt information of the descriptions specified in paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972; and
- b) In all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

This item was considered to be exempt under Paragraph 1 – Information relating to any individual.

The meeting was adjourned at 4.38pm for a presentation from the Interim Chief Executive and to answer any questions from members.

The meeting was reconvened at 5.26pm

8. APPOINTMENT OF CHIEF EXECUTIVE - REVIEW OF EVIDENCE

(This item was taken in camera)

The Committee reviewed the evidence provided in the Interim Chief Executive's presentation in detail and considered the suitability of the Interim Chief Executive for the permanent Chief Executive role.

RESOLVED that

- a) Havant Borough Council and East Hampshire District Council be recommended to appoint Gillian Kneller as Chief Executive;
- b) Havant Borough Council and East Hampshire District Council be recommended to appoint Gillian Kneller as the Head of Paid Service; and
- c) East Hampshire District Council note the appointment of Gillian Kneller as Returning Officer.

The Committee then received and reviewed the draft report to each Council, reflecting their recommendations as above.

RESOLVED that the draft reports be agreed for submission to each Full Council, subject to the outcomes of the consultation with Cabinet members.

The meeting commenced at 4.00 pm and concluded at 6.00 pm

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